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## Changing Unit ID of a Talkswitch / Fortivoice System

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### Using an analog phone

1. Connect an analog phone to one of the E (extension) ports on the back of the unit
2. Lift the handset then press FLASH button
3. Dial # ( system may ask you for the unit password )
4. When it asks you to enter your command please dial 00# (this will give you the current unit ID)
5. Follow the phone system audio instructions, if given.
6. To change dial 01# (unit ID 1), 02# (unit ID 2), ETC.

### Using an IP Phone

1. Lift the handset and dial \*55# on the phone
2. (Some IP phones may use \*55 Send, or \*55 Dial)
3. This will enter command mode. ( you may be asked for system password )
4. When it asks you to enter your command please dial 00# (this will give you the current unit ID)
5. Follow the phone system audio instructions, if given.
6. To change dial 01# (unit ID 1), 02# (unit ID 2), ETC.

### VIA the CLI please do the following:

1. Close CLI window and Close the software (Do Not Save)
2. Click Tools --> Terminal window CLI --> Type at !tb=1

**NOTE:** It is highly recommended to utilize a phone to change the system Unit ID. Only use the CLI as a last resort. Be aware that some system setting could change. You should complete a save to file backup before changing the system Unit ID and check all settings after changing the system Unit ID.

Tags: [Unit ID](#)

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